



# INDIAN INSTITUTE OF MANAGEMENT

Prabandh Nagar, IIM Road, Lucknow-226013 (U.P.)

Website: [www.iiml.ac.in](http://www.iiml.ac.in)

Advt. No. IIML/Rectt-06C/2019

Date: July 3, 2019

## WALK -IN-INTERVIEW

Indian Institute of Management Lucknow invites interested and eligible candidates (Retired officers from Central Government organizations) to appear for Walk-In-Interview for one position of **Consultant (Compliance)** on contract basis initially for a period of one year, extendable for a further period of 2 years, subject to the satisfactory performance of the incumbent and need of the Institute.

The details are as follows:

<b>Date of Walk-in-Interview</b>	<b>Reporting Time</b>	<b>Walk-in-Interview timings</b>	<b>Venue</b>
<b>July 12, 2019</b> (Friday)	09:30 AM sharp	10:30 AM to 01:30 PM	Indian Institute of Management Prabandh Nagar, IIM Road, Lucknow-226013

### **Qualifications & Experience:**

#### **Essential**

Postgraduate degree in any discipline from a recognised University with at least 10 years of relevant experience in dealing with various CCS Rules, Financial Rules, Legal matters etc.; out of which at least 5 years' experience at a responsible position not below the post of Senior Administrative Officer or equivalent posts in Pay Level-11 (Pre-revised: PB-3 15600-39100 + Grade Pay Rs.6600/-) in Central Government / PSUs / Autonomous Bodies.

#### **Desirable:**

1. Candidates having a Degree in Law.
2. Depth knowledge of Central Civil Services (CCS) Rules, Financial Rules, GFR, Contract Management, Legal matters etc.
3. Good communication and interpersonal skills
4. Knowledge of computer applications such as MS-Word, Excel, Power-point

#### **Note:**

Relaxation in qualification can be considered in case of candidates having at least three years' experience in Pay level-12 (pre-revised PB-3 Rs.15600-39100+ GP Rs.7600/-) in any administrative position.

**Brief Job description:**

The incumbent will report to the Director and assist her in day-to-day activities of the Institute. Reporting structure may be changed as per the requirement of the Institute.

The incumbent will also be responsible to ensure the compliance of all the decisions of the Board of Governors (BoG), IIML while dealing with various matters of the Institute.

**Age Limit:** Only Retired Government officers below the age of 62 years are eligible for the position.

**Consolidated Emoluments:** Between Rs. 50,000/- to Rs. 60,000/- per month (all inclusive)

**GENERAL CONDITIONS:**

1. For registration purpose, the candidates may forward their resume to e-mail [recruit@iiml.ac.in](mailto:recruit@iiml.ac.in) latest by July 11, 2019 (1:00 pm) with subject line "Application for the post of Consultant (Compliance)". **However, candidates are advised to come for interview only if they strictly fulfill the eligibility criteria. No separate intimation would be sent for attending the interview.**
2. The candidates have to produce their bio-data along with a set of photocopies in support of their educational qualifications, experience etc. at the time of interview. They should also bring all testimonials, in original, for verification purpose.
3. No TA/DA or any other incidental expenses will be reimbursed for attending the Interview.
4. Initial engagement would be for 1-year renewable further 2 years, subject to the satisfactory performance of the incumbent and need of the Institute.
5. Candidates are advised to visit the website of IIM Lucknow ([www.iiml.ac.in](http://www.iiml.ac.in)) regularly for updates/amendments /corrigenda (if any). It will be placed on Institute website only.
6. IIM Lucknow reserves the right not to fill the above post, if it desires so.
7. Canvassing in any form will be a disqualification.
8. Legal disputes if any will be restricted within the jurisdiction of Lucknow only.

**Officer on Special Duty**  
Indian Institute of Management,  
Prabandh Nagar, IIM Road  
Lucknow-226013